



**\*Allergies (Circle) Yes or No (If yes, explain in detail on page 2)**

## ENROLLMENT FORM

Child's full name \_\_\_\_\_

Birth Date \_\_\_\_\_ Phone: \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Zip Code \_\_\_\_\_

Days of the Week my child will be attending Kids Kampus Daycare (circle) M T W TH F

**Arrival/Departure Times: These times are necessary to plan our day to day staffing requirements.**

M \_\_\_\_\_ to \_\_\_\_\_

Choose Payment Plan: \_\_\_\_\_ Weekly \_\_\_\_\_ monthly

T \_\_\_\_\_ to \_\_\_\_\_

Start Date: \_\_\_\_\_

W \_\_\_\_\_ to \_\_\_\_\_

Two Day/Week Minimum

Th \_\_\_\_\_ to \_\_\_\_\_

Registration Fee: \_\_\_\_\_ Check # \_\_\_\_\_

F \_\_\_\_\_ to \_\_\_\_\_

Does your family currently have any local church affiliation? (Circle) Yes or No

### Parent/Guardian Information:

**Father** \_\_\_\_\_ Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Email \_\_\_\_\_

Driver's Lic. # \_\_\_\_\_

Employer \_\_\_\_\_ Address \_\_\_\_\_

Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

**Mother** \_\_\_\_\_ Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Address \_\_\_\_\_

Driver's Lic. # \_\_\_\_\_ Email \_\_\_\_\_

Work Phone \_\_\_\_\_ Cell \_\_\_\_\_

**Family:** Names and Ages of siblings.

Name \_\_\_\_\_ Age \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_

**Allergies to any Food or Medication:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Policies Contract

Child's name

DATE:

### FINANCIAL RESPONSIBILITY/CENTER POLICIES

By signing the Enrollment Form and Policies Contract, I acknowledge receipt of the same and indicate my acceptance of the policies contained in this document (as outlined in the Kids Kampus Parent Handbook) as a condition of my child's enrollment. I also understand that these policies are subject to change at any time, at the center's discretion.

I certify by my signature that I will be financially responsible for all charges and fees. I understand that, in the event of non-payment, the center may elect to refer my account to a collection agency or may seek measures necessary to obtain non-payment funds. Attendance may be discontinued due to non-payment.

\_\_\_\_\_  
Parent or Guardian Signature

\_\_\_\_\_  
Parent or Guardian Signature

### PROGRAM FEES

Payment of weekly tuition is due on or before the first scheduled day of the week. I understand that registration, tuition and additional fees (such as sunscreen and any special activities) are subject to change. I will be notified of these changes and agree to pay them as outlined.

\_\_\_\_\_  
Parent or Guardian Signature

\_\_\_\_\_  
Parent or Guardian Signature

### RELEASE FROM LIABILITY/MEDICAL PERMISSION

I agree to absolve Kids Kampus Preschool and Daycare and Lakeshore Baptist Church of Grand Haven, and all of its personnel from all financial responsibility in case of accident or injury to my child. I further agree that Kids Kampus Preschool and Daycare has my permission to secure emergency medical and/or emergency surgical for the above named child while in care **and** in the event that I cannot be contacted immediately.

\_\_\_\_\_  
Parent or Guardian Signature

\_\_\_\_\_  
Parent or Guardian Signature

### SUNSCREEN AND TOPICAL NON-PRESCRIPTION MEDICATION PERMISSION

I give my permission for the staff at Kids Kampus Preschool and Daycare to apply Rocky Mountain Sunscreen for Kids, SPF 50, as needed. Please see the information sheet in the office or in your child's room regarding ingredients and product information. I give Kids Kampus, my permission to apply topical non-prescription medications, such as (diaper cream, antibiotic cream, Vaseline, chapstick, anti-itch cream, or insect repellent) as needed to my child. Please indicate if you do NOT want your child to receive one of the aforementioned topical non-prescription medicines, please indicate by writing the item(s) that you do **NOT** want applied.

\_\_\_\_\_  
\_\_\_\_\_  
Parent or Guardian Signature

\_\_\_\_\_  
\_\_\_\_\_  
Parent or Guardian Signature

### FIELD TRIP PERMISSION FOR KIDS KAMPUS K3 and K4 PRESCHOOL CLASSES

My child will occasionally go on educational field trips, a permission slip will be sent home and a parent or guardian signature will be required, before the child is able to participate in any field trips or special activities.

\_\_\_\_\_  
Parent or Guardian Signature

\_\_\_\_\_  
Parent or Guardian Signature

### PHOTOGRAPHY RELEASE PERMISSION

I hereby release the use of any photos that are taken while in daycare or preschool or any special activities with Kids Kampus Preschool and Daycare, for the sole purpose of sharing them with parents, and other students, or posting in and around the Lakeshore Baptist Church facility. I understand that Kids Kampus Preschool and Daycare would never misuse any photograph taken of my child. I understand that I am giving Kids Kampus Preschool and Daycare staff permission to take photographs of my child as a normal part of daily activities.

\_\_\_\_\_  
Parent or Guardian Signature

\_\_\_\_\_  
Parent or Guardian Signature

### Facebook Kids Kampus Parents & Staff Closed Group

I hereby release the use of any photos that are taken while in daycare or preschool or any special activities with Kids Kampus Preschool and Daycare, for the sole purpose of sharing them for daycare/preschool parents to view on the **closed Parents & Staff Facebook Page**.

\_\_\_\_\_  
Parent or Guardian Signature

\_\_\_\_\_  
Parent or Guardian Signature

### PARENT NOTIFICATION OF THE LICENSING NOTEBOOK

- ✓ The center maintains a licensing note book per state regulations of all licensing inspections reports, special investigations reports and all related corrective actions plans.
- ✓ The notebook will be available to parents for review during regular business hours.

\_\_\_\_\_  
Parent or Guardian Signature

\_\_\_\_\_  
Parent or Guardian Signature

## PARENT HANDBOOK

I have been given a copy of the Kids Kampus Preschool/or Daycare Handbook(s). I have read and agree to all of the above statements issued by Kids Kampus Preschool and Daycare. I have read and agree to abide by the Kids Kampus Preschool and Daycare Policies stated here and in the Parent Hand book.

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Parent or Guardian Signature

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Parent or Guardian Signature

## Walking Permission

Whenever the weather allows, Kids Kampus staff will take your child outside for walks to provide fresh air and exercise. Children in the infant room will be placed in strollers; children in the older rooms will walk while holding onto a handled rope. We walk in three different places: the parking lots on the premises, the soccer field on the east portion of the property, or the subdivision directly to our north.

Please sign and date this permission slip, it allows us to take your child walks off the immediate premises to the designated locations specified above.

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Parent or Guardian Signature

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Parent or Guardian Signature